PERFORMING ARTS FUND

The Saratoga Arts Performing Arts Fund is a one time regrant program made possible by the New York State Council on the Arts (NYSCA). The initiative is intended to support individual artists and organizations who are creating live art that is accessible to the communities that surround them. Funding for this program is project based. All projects must have an element of live art open to the general public, to be attended in person. All projects must be delivered between July 1, 2021 and June 30, 2022. Retroactive funding is available. Applicants can request between $500 and $4,000.

INFORMATION AND RESOURCES

Applicants are encouraged to reach out to Charlie Owens (grants@saratoga-arts.org, (518) 584-4132) who oversees regrant programs at Saratoga Arts before submitting an application.

Charlie is available for one on one discussions (in person, via zoom, or on the phone) at any point in your application process and happy to review applications before final submission.

Saratoga Arts' Performing Arts Grant is made possible with funding by the New York State Council on the Arts with support of the office of the Governor and the New York State Legislature.
IMPORTANT DATES

Applications to the **Performing Arts Fund** will be accepted on a **rolling basis**. Unlike other regrant opportunities Saratoga Arts offers, applications will be reviewed several times throughout the year as they are received and until the funds are exhausted.

A panel selected by the Saratoga Arts staff will hold no less than three deliberation meetings between **January 2022** and **June 2022**, unless funding is exhausted and distributed before three meetings are convened.

We encourage applicants to submit their applications as soon as possible. A cut off for each panel deliberation will be announced at least two weeks in advance each meeting to give applicants a clear understanding of when a determination on their application would occur.

Applications **can be for retroactive funding**. Projects that occurred on or after **July 1, 2021** can receive funding after they have been completed **but** the applicant must outline a loss or other need for funding in their budget.

All projects, whether being funded in advance or retroactively, must be completed by **June 30, 2022**.
ELIGIBILITY

All Applicants
- Project **must** include a public, live performance that can be attended in person and be open to the general public.
- A minimum of **60%** of the grant must be dedicated to the project’s artist fees.
- Project must occur between **July 1, 2021 and June 30, 2022**.
- Projects must demonstrate the need for funding in application budget form.
- Projects must not exclude persons with disabilities (see 1991 Americans with Disabilities Act). Events open to the public must occur in handicap accessible location(s).
- Lead applicants must be 18 years of age at time of submission and cannot be enrolled in a full-time degree program.
- Direct NYSCA or RED-C applicants may not apply. Community Regrant applicants **may** apply.

Organizations
- Projects must occur in the same county as the organization. Project activity outside of that county cannot be funded.
- 501(c)(3) or NYS non-profit organization incorporated or registered to a location in **Fulton, Montgomery** or **Saratoga** County.
- Government entities in **Fulton, Montgomery** or **Saratoga** County.
- Tribal Organizations in **Fulton, Montgomery** or **Saratoga** County.
- Chapters of national organizations must have their own non-profit status in **Fulton, Montgomery** or **Saratoga** County and may not use the non-profit status of group ruling-parent organization.
ELIGIBILITY (CONT'D)

Individuals:
- Projects must occur in the same county as individuals residence. Project activity outside of that county cannot be funded.
- Student projects cannot be funded.

Ineligible applicants, projects, programs and expenses:
- Costs not directly associated with the project
- Capital expenditures
- Start-up or seed funding for new organizations
- Requests for funding that would result in financial surplus
- General operating expenses not specific to the proposed project
- Projects that are recreational, therapeutic, rehabilitative, or religious in nature.
- Entertainment costs including receptions, food, and fundraising events.
- Non-arts related events
- Activities not open to the general public
- Creation of classroom materials
- Payments to children under 18 as professional artists
- Regrants by applicant to other activities
- Cash prizes, juried shows, scholarships or other awards
- Operating expenses of privately owned facilities (studios, homes, etc.)
- Space rental of direct NYSCA applicant (this includes Saratoga Arts)
- New York State Agencies
- Public universities, colleges
- Public, private or parochial schools
APPLICATION INSTRUCTIONS

Attached to this packet is a two page application. While completing this form largely completes the application process there are **required** attachments that must be included before an application can be considered for funding. An online application with the ability to upload attachments is available at:

saratoga-arts.org/grants

After completing the application form, please compile and attach the following information.

**Required Attachments:**
- Artistic Support Materials: examples of your work related that relate to the project.
  - This can include printed media such as newspaper articles, writing samples and images or URLs to recorded media such as audio or video files/streams.

**Encouraged Attachments:**
- Letters of support from community members and collaborators.

INDIVIDUAL ARTISTS

**Required Attachments:**
- Proof of Residency: any two of the documents listed below that confirm you reside in our service area.
  - Drivers license, voter registration card, a bill, credit card or bank statement, lease, mortgage or a copy of the first page for you federal or NY state tax return. **NOTE:** Be sure to cross out all personal identification numbers and personal financial information.
ORGANIZATIONS

Required Attachments:
- Proof of Non Profit Status within Saratoga Arts service area.
  - IRS Documentation Letter or Current NYS Bureau of Charities Receipt *(for other acceptable forms of proof contact Saratoga Arts)*
  - Government Departments, Municipalities, or tribal organizations must submit a formal letter on appropriate letterhead signed by appropriate executive.
- List of current board of directors (including telephone numbers, emails and mailing addresses)
- List of Artistic and Administrative Personnel for project (including emails and telephone numbers)
- Organization Financial Statement form last completed fiscal year (audited figures or a statement signed by treasurer)

Encouraged Attachments:
- Memos of Understanding between organization and artists engaged in project.
- Artist Resumes
APPLICATION

All fields must be completed, if additional information is attached to application note with "see attached".

Name of Applicant: (Organization or Individual)

Address:

Telephone Number:

Email Address:

Project Title:

Primary Artistic Discipline of Project:

Calendar of Project Activities: (Must include activities open to the public.)

Amount of funding requested: (between $500 and $4,000)
**Project Overview:**

**Project Budget:**

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission</td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td></td>
</tr>
<tr>
<td>Other Sales</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
<th>Grant Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artist Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental (space &amp; equipment)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Describe how project would be delivered, maintaining artistic integrity, should you be awarded less than the full request.
CERTIFICATION & RELEASE

The undersigned certifies that all information contained in this application is true. The applicant releases Saratoga Arts, which is the administrative unit of the Performing Arts Fund, its employees and agents form any liability with respect to damages to property or materials submitted in connection herewith. The applicant further agrees that in the event the applicant commences litigation against Saratoga Arts and/or the New York State Council on the Arts, the applicant shall be fully liable for any and all costs, including attorneys’ fees incurred by Saratoga Arts and/or the New York State Council on the Arts, their employees and agents in defense of the subject litigation.

Name

Signature

NOTE: Be sure to attach all required documents to this application.