



Saratoga Arts is excited to bring back the 10 x 10 Exhibition in 2024! This exhibition is open to artists of all ages and levels. Our 10 x 10 Exhibition celebrates our community here at Saratoga Arts!

## **GUIDELINES:**

### Submitting:

1. All mediums and genres are welcome and encouraged to submit
2. Artists can submit up to 3 artworks measuring exactly 10 x 10 inches for 2D artwork (including the frame). All 3D artworks must be able to fit within a 10 x 10 x 10-inch cube. Due to space limitations, there are no exceptions. Artwork will be measured at artwork delivery.
3. No works previously exhibited in the main gallery are allowed.
4. All artworks must be original. Reproductions are not accepted.
5. Printmaking and photography are permitted but must be in an edition of 25 or less.
6. Due to the large number of artworks in the exhibition, Saratoga Arts cannot hang work together. All artwork is hung randomly. Artists are not able to request a location for artwork to hang. Artwork cannot be moved once it has been hung.
7. All artwork must be framed or ready to hang. Hanging wire on the back of the frame is preferred. Saratoga Arts provides basic hanging hardware (nails and screws). If your piece requires special hardware, it must be provided by the artist and brought to drop off.

### Registration

1. Artists are asked to register on Saratoga Arts' website prior to drop off.
2. Artists will need to provide the following information on the registration form: Name, Phone Number, Email, Address, Artwork Title, Year, Medium, Price
3. Bring two identical artwork labels per artwork. Handprinted or typed. Attach one label to the back and submit one to Saratoga Arts.



4. There is a non-refundable entry fee of \$10 which can be paid with card online when registering, or you may bring cash or check to drop off. Please make checks payable to Saratoga Arts.
5. Saratoga Arts is not responsible for damage, loss, or theft of artwork on display. Artists must sign a waiver in recognition of this policy.

#### Drop off and Installation:

1. All artwork must be dropped off in person, we are not able to receive or return artwork shipments. If you are unable to drop your artwork off in person, another person may do so only with written permission to drop off/pick up work and sign the waiver/release form on the artist's behalf.
2. Artwork should be dropped off on drop off dates, communicated by Saratoga Arts.
3. All artwork must be framed or ready to hang. Hanging wire on the back of the frame is preferred. Saratoga Arts provides basic hanging hardware(nails and screws). If your piece requires special hardware, it must be provided by the artist and brought to drop off.
4. Artists may not install their own artwork unless the installation is an integral part of the artistic process. Any special installation requests or instructions must be communicated to Saratoga Arts in advance.
5. All curating and installation are completed by Saratoga Arts staff.

#### Buying and Selling:

- **All artworks must be for sale.** All sales are processed through Saratoga Arts, who retains a 40% commission.
- Artists are encourage to price their work at a retail value of \$100.
- All artworks must remain in the exhibition for the duration of the show, regardless of the time of purchase.
- Saratoga Arts will coordinate pick-up or shipment of all sold artworks.



**SARATOGA**  
**ARTS** YOUR COMMUNITY  
ARTS CENTER

- Saratoga Arts will create a checklist for the exhibition which includes images of the work, caption info and prices, and instructions for how to purchase artwork.

**Questions?** Call (518) 584-4132 or email [admin@saratoga-arts.org](mailto:admin@saratoga-arts.org)